

<b>Street Address:</b> Rotary International South Pacific and Philippines Office Lvl 1/25-1 Maitland Pl, Norwest NSW 2153 Tel: +61 2 8894 9800 Email <a href="mailto:risppo@rotary.org">risppo@rotary.org</a>	<b>Postal Address:</b> Rotary International South Pacific & Philippines Office PO Box 6985 Norwest NSW 2153	<b>Office Hours:</b> 8.30 am to 5pm, Monday to Friday Except Australian & NSW Public Holidays
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<b>Manager, International Office and Financial Services</b>	Grace Ramirez	<a href="mailto:Grace.Ramirez@rotary.org">Grace.Ramirez@rotary.org</a>	Ph: +61 2 8894 9830
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### THE ROTARY FOUNDATION

Senior Coordinator, Fund Development	Mark Anderson	<a href="mailto:Mark.Anderson@rotary.org">Mark.Anderson@rotary.org</a>	Ph: +61 2 8894 9841
Senior Coordinator, TRF Services	Robert Byrne	<a href="mailto:Robert.Byrne@rotary.org">Robert.Byrne@rotary.org</a>	Ph: +61 2 8894 9843
TRF Correspondent	Krissy Aure-Canson	<a href="mailto:MariaKristenne.Aure-Canson@rotary.org">MariaKristenne.Aure-Canson@rotary.org</a>	Ph: +61 2 8894 9842
Fund Development Specialist (Philippines)	Gretchen Laurel	<a href="mailto:Gretchen.Laurel@rotary.org">Gretchen.Laurel@rotary.org</a>	Ph: +63 917 8462376

- Fund Development
- Paul Harris Fellow Recognition – process applications and issue regalia & certificates
- Maintain record of club recognition points
- Issue benefactor recognitions, bequest and major donor recognition
- Provide assistance and clarification on all Rotary Foundation matters
- Assist with The Rotary Foundation contribution enquiries

### CLUB & DISTRICT SUPPORT

Supervisor	Andrew Best	<a href="mailto:Andrew.Best@rotary.org">Andrew.Best@rotary.org</a>	Ph: +61 2 8894 9820
Coordinator	Trudy Grice	<a href="mailto:Trudy.Grice@rotary.org">Trudy.Grice@rotary.org</a>	Ph: +61 2 8894 9821
Coordinator	Mary Jayne Desmond	<a href="mailto:MaryJayne.Desmond@rotary.org">MaryJayne.Desmond@rotary.org</a>	Ph: +61 2 8894 9822

- Admission of new Clubs (Rotary, Rotaract, Interact, Rotary Community Corps, Satellite clubs)
- Applications for change of name, change of club & district locality, merger of clubs and applications for club & district incorporation
- Licensing inquiries and advice re Licensed Vendors & Use of Rotary mark and brand centre guidance
- District dispute enquiries
- Special club and member anniversary recognition (25th 50th, 75th, 100th ), other special years by request
- [www.rotary.org](http://www.rotary.org) enquiries including My Rotary guidance, Rotary Club Central, Reports, Showcase & Ideas
- Assist the district governors, clubs and Rotarians in their communications with other departments.
- Training of clubs and district leaders

### MEMBERSHIP

<b>Regional Membership Officer, Membership Development</b>	Barbara Mifsud	<a href="mailto:Barbara.Mifsud@rotary.org">Barbara.Mifsud@rotary.org</a>	Ph: +61 2 8894 9850
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- Provides support on using key RI membership resources: publications, tools, online resources, and reports
- Provides assistance and guidance with membership strategies including attraction, engagement, retention, diversity, etc.
- Works with zone membership team to conduct trainings, workshops, and presentations

### COMMUNICATIONS & PUBLIC RELATIONS

Senior Coordinator	Angela Stavrogiannopoulos	<a href="mailto:Angela.Stavro@rotary.org">Angela.Stavro@rotary.org</a>	Ph: +61 2 8894 9870
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- Support in localising and implementing regional marketing campaigns and other materials to support the priorities of Rotary International
- Support in designing and implementing tailored communications and branding strategies that increase the impact
- Cultivate strong relationships with top tier international and national print, broadcast and digital outlets
- Provide consultation and training to local Rotary clubs, districts and zones for planning successful public facing events
- Support Zone and Regional Leaders and clubs with training, toolkits and other resources.

### FINANCE

Financial Accountant	Sally Furto (Aust & NZ)	<a href="mailto:Sally.Furto@rotary.org">Sally.Furto@rotary.org</a>	Ph: +61 2 8894 9832
Financial Accountant	Melissa Asanza (Australian Donations)	<a href="mailto:Melissa.Asanza@rotary.org">Melissa.Asanza@rotary.org</a>	Ph: +61 2 8894 9833
Financial Accountant	Rosalyn Ong (TRF & RI - Philippines)	<a href="mailto:Rosalyn.Ong@rotary.org">Rosalyn.Ong@rotary.org</a>	Ph: +61 2 8894 9831

- Collect per capita dues and other payments to Rotary International
- Process Semi Annual reports on club membership and inquiries on SAR payments
- Assist clubs & districts with inquiries on: club remittances and balances, reinstatements after payment following termination
- Process The Rotary Foundation contributions
- Make payments to Rotarians travelling at RI or Rotary Foundation expense & Rotary Foundation Scholars
- Make Global payments on behalf of TRF and Rotary International (SPAs)

### ADMINISTRATION & District Grants

<b>Administration Coordinator District Grants Officer</b>	Bernadette Horrell	<a href="mailto:Bernadette.Horrell@rotary.org">Bernadette.Horrell@rotary.org</a>	Ph: +61 2 8894 9800
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- Assists with all enquiries about Rotary International & The Rotary Foundation. Support to all departments.
- Approval of District Grants